



## REQUEST FOR PROPOSALS:

### “Business Laptops and Personal Computers - Ref: RFP/ICT/2023/60”

Dear Valued Supplier,

The bank is inviting bids from your firm for the supply of “Business Laptops and Personal Computers as per below scope and specifications.

<u>QTY</u>	<u>Minimum Hardware Configuration</u>	<u>Unit Price (MUR) (Incl. 15% VAT)</u>	<u>Minimum Hardware Configuration</u>	<u>Unit Price (MUR) (Incl. 15% VAT)</u>
<b>75 - 85 Business Laptops</b>	<ul style="list-style-type: none"> <li>• Intel Core i5 (1340P) Processor</li> <li>• Minimum 15-inch display</li> <li>• 16 GB RAM</li> <li>• 512GB SSD</li> <li>• BitLocker compatibility</li> <li>• LAN + WIFI + Bluetooth</li> <li>• HDMI port</li> <li>• VGA port or HDMI to VGA Convertor</li> <li>• Camera Integrated</li> <li>• Carrying Case</li> <li>• Wireless Mouse</li> <li>• Windows 11 Compatible</li> </ul>		<ul style="list-style-type: none"> <li>• Intel Core i7 (1360P) Processor</li> <li>• Minimum 15-inch display</li> <li>• 16 GB RAM</li> <li>• 512GB SSD</li> <li>• BitLocker compatibility</li> <li>• LAN + WIFI + Bluetooth</li> <li>• HDMI port</li> <li>• VGA port or HDMI to VGA Convertor</li> <li>• Camera Integrated</li> <li>• Carrying Case</li> <li>• Wireless Mouse</li> <li>• Windows 11 Compatible</li> </ul>	
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<p><b>5 - 10 Business High- End Laptops</b></p>	<ul style="list-style-type: none"> <li>• Intel Core i5 (1340P) Processor</li> <li>• Minimum 15-inch display</li> <li>• 16 GB RAM</li> <li>• 1 TB SSD</li> <li>• BitLocker compatibility</li> <li>• LAN + WIFI + Bluetooth</li> <li>• HDMI port</li> <li>• Camera Integrated</li> <li>• VGA port or HDMI to VGA Convertor</li> <li>• Carrying Case</li> <li>• Wireless Mouse</li> <li>• Windows 11 Compatible</li> </ul>		<ul style="list-style-type: none"> <li>• Intel Core i7 (1360P) Processor</li> <li>• Minimum 15-inch display</li> <li>• 16 GB RAM</li> <li>• 1 TB SSD</li> <li>• BitLocker compatibility</li> <li>• LAN + WIFI + Bluetooth</li> <li>• HDMI port</li> <li>• Camera Integrated</li> <li>• VGA port or HDMI to VGA Convertor</li> <li>• Carrying Case</li> <li>• Wireless Mouse</li> <li>• Windows 11 Compatible</li> </ul>	
<p><b>10 - 15 Business Executive Laptops</b></p>	<ul style="list-style-type: none"> <li>• Intel Core i5 (1340P) Processor</li> <li>• Minimum 13 / 14-inch display</li> <li>• 16 GB RAM</li> <li>• 512 GB SSD</li> <li>• BitLocker compatibility</li> <li>• <b>Docking Station</b></li> <li>• LAN + WIFI + Bluetooth</li> <li>• HDMI port</li> <li>• Camera Integrated</li> <li>• <b>Touch Screen + Pen</b></li> <li>• <b>Covert to Tablet – 360° Hinge (Multi Mode Option)</b></li> <li>• VGA port or HDMI to VGA Convertor</li> <li>• <b>Executive Carrying Case</b></li> </ul>		<ul style="list-style-type: none"> <li>• Intel Core i7 (1360P) Processor</li> <li>• Minimum 13 / 14-inch display</li> <li>• 16 GB RAM</li> <li>• 512 GB SSD</li> <li>• BitLocker compatibility</li> <li>• <b>Docking Station</b></li> <li>• LAN + WIFI + Bluetooth</li> <li>• HDMI port</li> <li>• Camera Integrated</li> <li>• <b>Touch Screen + Pen</b></li> <li>• <b>Covert to Tablet – 360° Hinge (Multi Mode Option)</b></li> <li>• VGA port or HDMI to VGA Convertor</li> <li>• <b>Executive Carrying Case</b></li> </ul>	



	<ul style="list-style-type: none"> <li>• Wireless Mouse &amp; Keyboard (Combo)</li> <li>• Windows 11 Compatible</li> </ul>		<ul style="list-style-type: none"> <li>• Wireless Mouse &amp; Keyboard (Combo)</li> <li>• Windows 11 Compatible</li> </ul>	
<u>QTY</u>	<u>Minimum Hardware Configuration</u>	<u>Unit Price (MUR) (Incl. 15% VAT)</u>	<u>Minimum Hardware Configuration</u>	<u>Unit Price (MUR) (Incl. 15% VAT)</u>
<p><b>3 Business Executive Laptops (Higher Management Level)</b></p>	<ul style="list-style-type: none"> <li>• <b>Intel Core i5 (1340P) Processor</b></li> <li>• Minimum 12 / 14-inch display</li> <li>• 16 GB RAM</li> <li>• 512 GB SSD</li> <li>• BitLocker compatibility</li> <li>• <b>Docking Station</b></li> <li>• LAN + WIFI + Bluetooth</li> <li>• HDMI port</li> <li>• Camera Integrated</li> <li>• <b>Touch Screen + Pen</b></li> <li>• <b>Covert to Tablet (Detachable will be an advantage)</b></li> <li>• VGA port or HDMI to VGA Convertor</li> <li>• <b>Executive Carrying Case</b></li> <li>• Wireless Mouse &amp; Keyboard (Combo)</li> <li>• Windows 11 Compatible</li> </ul>		<ul style="list-style-type: none"> <li>• <b>Intel Core i7 (1360P) Processor</b></li> <li>• Minimum 12 / 14-inch display</li> <li>• 16 GB RAM</li> <li>• 512 GB SSD</li> <li>• BitLocker compatibility</li> <li>• <b>Docking Station</b></li> <li>• LAN + WIFI + Bluetooth</li> <li>• HDMI port</li> <li>• Camera Integrated</li> <li>• <b>Touch Screen + Pen</b></li> <li>• <b>Covert to Tablet (Detachable will be an advantage)</b></li> <li>• VGA port or HDMI to VGA Convertor</li> <li>• <b>Executive Carrying Case</b></li> <li>• Wireless Mouse &amp; Keyboard (Combo)</li> <li>• Windows 11 Compatible</li> </ul>	
<p><b>20-25 Business High-End Workstations</b></p>	<ul style="list-style-type: none"> <li>• <b>CPU Intel Core i5 (1340P) Processor</b></li> <li>• 16 GB RAM</li> <li>• 512 GB SSD</li> <li>• BitLocker compatibility</li> </ul>		<ul style="list-style-type: none"> <li>• <b>CPU Intel Core i7 (1360P) Processor</b></li> <li>• 16 GB RAM</li> <li>• 512 GB SSD</li> <li>• BitLocker compatibility</li> </ul>	



	<ul style="list-style-type: none"> <li>• USB Keyboard</li> <li>• USB Mouse</li> <li>• 21 Inch LED Monitor</li> <li>• Power adaptor with French Type Power Plug – 16 AMPS + 1 pin adaptor</li> <li>• Motherboard should have an integrated Audio Output (for earphone)</li> <li>• Windows 11 Compatible</li> </ul>		<ul style="list-style-type: none"> <li>• USB Keyboard</li> <li>• USB Mouse</li> <li>• 21 Inch LED Monitor</li> <li>• Power adaptor with French Type Power Plug – 16 AMPS + 1 pin adaptor</li> <li>• Motherboard should have an integrated Audio Output (for earphone)</li> <li>• Windows 11 Compatible</li> </ul>	
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- Support for 5 years with SLA for onsite repairs within 4 HRS during business hours.

*In case Supplier not abiding to the SLA, a penalty fee of MUR 500 will be claimed per occurrence*

Year 1 Unit Price (MUR) (Incl. 15% VAT)	Year 2 Unit Price (MUR) (Incl. 15% VAT)	Year 3 Unit Price (MUR) (Excl. 15% VAT)	Year 4 Unit Price (MUR) (Excl. 15% VAT)	Year 5 Unit Price (MUR) (Excl. 15% VAT)



***Specific Terms and Conditions:***

- A replacement hardware with similar specifications should be provided in case offsite repairs is required.
- Warranty period.
- Extended warranty (if required) to meet the SLA.
- Laptops & Workstations quoted should be OS free
- Bank will provide its own OS (Windows 11 Enterprise or Later). Supplier to perform OS and application Setup.
- Delivery: Kindly mention the quantity of Laptops & Workstations that can be delivered immediately and the lead time for the remaining.

**Late Delivery and Penalty**

In case of delayed delivery except for Force Majeure cases, the Bidder shall pay to the Buyer for every weeks of delay penalty amounting to 5% of the total value of the Equipment whose delivery has been delayed.

***Suppliers Eligibility*** - (supporting evidence of the below should be provided):

- Bidder should be certified vendor/partner on the Technology for the last 3 years.
- Bidder should have support agreement with at least 1 financial institution with a park of minimum 100 Laptop. Reference to be provided.
- The Bidder 's Account should not have been declared as a Non-Performing Asset (NPA) in the Books of any bank or financial institution as on 30.06.2023, A certificate to this effect should be obtained from SSL/Auditor of the bidder and submitted along with the Bid.

You are kindly requested to follow the above template when responding.



## **INSTRUCTION TO BIDDERS**

1. Bids shall remain valid for the period of **150 days** after the submission deadline date as prescribe below. MauBank shall reject a quote valid for a shorter period as non- responsive.
2. Your response for ***Financial and Technical should be sent via two separate*** password protected email and addressed to the Chairperson of Bid Opening Committee with subject **“Business Laptops and Personal Computers - Ref: RFP/ICT/2023/60”** at latest by **12.00 hrs.** (Mauritian Time) on **Thursday, 28 September 2023.**
  - Your proposal response must be password oriented and sent to: [procurement@maubank.mu](mailto:procurement@maubank.mu)
  - The password to open the proposal should be shared on [Bidopeningcommittee@maubank.mu](mailto:Bidopeningcommittee@maubank.mu) just after the closure date and time (i.e. between **12.05 hrs. to 12.15 hrs.** (Mauritian Time) on **Thursday, 28 September 2023**)
3. Any bidder having any query/ if need be on the above RFQ should write to the below email address before end of this week:
  1. [procurement@maubank.mu](mailto:procurement@maubank.mu)

MauBank Ltd shall not consider any proposal that is received after the deadline and shall be declared late and rejected.

4. MauBank Ltd reserves the right to accept or reject any proposal, and to annul the procurement process and reject all bids at any time prior to contract award, without thereby incurring any liability to Bidders.
5. MauBank Ltd will reject a proposal for award if it determines that the Bidder recommended for award has, directly or through an agent, engaged in corrupt, fraudulent, collusive or obstructive practices in competing for the contract in question.

***If the email size & attachments are more 10 MB, kindly send your proposal in split emails or via drop box or we transfer.***

Kindly acknowledge receipt of this mail while at the same time confirming your participation and your site visit schedule.

We look forward for your proposal.